

The January 21, 2015 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
Daphne V. Jordan, Councilwoman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

EXECUTIVE SESSION

Supervisor Tollisen: Motion to go into Executive Session for an employee matter

RESOLUTION NO. 38

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves going into Executive Session for an employee matter.

Supervisor Tollisen recused himself from discussion of this matter to avoid any appearance of impropriety.

Councilwoman Jordan recused herself from discussion

RESOLUTION NO. 39

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Connors

Recused: Tollisen & Jordan

RESOLVED, that the Town Board passed a resolution on an employee matter contingent upon satisfaction of the conditions.

Town Board meeting resumed

Supervisor Tollisen: I will have the Deputy Supervisor report back.

Attorney Murphy: Actually, I believe that the Town Clerk is going to report as to what occurred.

Clerk Bryan: Action pending satisfaction of the conditions of the resolution.

Attorney Murphy: Just for clarification, they went into executive session on a personnel matter. The Board passed a resolution, but it is contingent upon satisfaction of conditions and until such time as those conditions are satisfied, no public report can be made.

Supervisor Tollisen: OK, very good, thank you. I will note that Mr. Wasielewski is now excused as he is under the weather.

Councilman Wasielewski: Excused

COMMUNITY EVENTS:

DEDICATION & CELEBRATION OF NEW SENIOR BUS: February 4th at 11:45 at the Senior Center

Supervisor Tollisen: If you will note the DEDICATION & CELEBRATION OF NEW SENIOR BUS is going to be February 4th at 11:45 at the Senior Center. A light lunch will be served. It is open to the public and we welcome you to come to that.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Zoning Review Committee: 3rd Thursday of month

Open Space & Trails Committee: February 9th, April 20th, May 18th, July 20th, September 21, & November 16th.

Resident Relations Committee:

Business & Economic Development Committee: January 15th at 7:00 pm

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor) I did pass out to the Board, a draft letter to our State and Federal Elected Officials with respect to renewing the request for a Town of Halfmoon Zip Code. I would ask the Board to show support in the form of a resolution to move that forward to request an actual zip code for the Town of Halfmoon. This has been requested by probably every Supervisor that I can ever remember. We are going to renew that request.

RESOLUTION NO. 40

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

Recused:

RESOLVED, that the Town Board supports the Town Supervisor's efforts in renewing the request for a Zip Code for the Town of Halfmoon.

Supervisor Tollisen spoke for Councilman Wasielewski

John Wasielewski (Town Board Member); (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

Ethics Committee: Ethics Committee is looking for any interested applicants to serve on the Ethics Committee. Please submit applications to the Town Clerk.

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

Parks & Recreation: We are working on our Winter Camp for the Winter break. Sign Ups are coming in. We are also taking applications for young adults in our Summer Camp Program along with the Beautification Program

We have received our two new Code vehicles and they were put on the road today. Big thanks to the Highway Department for helping us get everything aboard and the Town Board for all of the approvals to make it happen.

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

Business and Economic Development Committee: I just wanted to report that the Business and Economic Development Committee met on January 15th with the Zoning Review Committee. We had a very productive first meeting together. The committees agree on quite a few zoning recommendations that we think should be brought forth at some point. We are going to meet again in the next couple of months and see what else we can come up with together. It was a terrific first meeting and well received by everyone that was there. Thank you.

Jeremy Connors (Town Board Member): (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (3) Co-Chair of Zoning Review Committee (4)Chair of Animal Control Committee (5) Chair of Committee on Not for Profit Organizations; (6) Co-Chair of Character Counts

I do not have anything to report on the department end. I just wanted to say what a great job that the Deputy Supervisor did with getting the Town trucks lettered up and ready for service. They look fantastic – great job.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Halfmoon Historical Society: Will meet this Tuesday, January 27th at 7:00 pm at the Historical Society Building and all are invited to join.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward.

DEPARTMENT REPORTS- Month of December

1. Town Clerk Total Fees Submitted to the Supervisor - \$5,049.05

YEAR END DEPARTMENT REPORTS – Available for review in the Clerk’s Office

1. Town Justice Wormuth
2. Town Clerk

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approving the following: Sign Application for Jack Byrne Quicklane, 1003 Hudson River Road, for a Change of Tenant and Sign Applications for Premier Dance Performing Arts Center, 1580 Route 9 and for Hoss’s Tavern & Marina LLC, 32 Clamsteam Road, for a Change of Use/Tenant and Sign Application for Stone Management Inc., 420 Hudson River Road, for an Addition to Site Plan Application for Stewart’s Shop #112, 1403 Route 9, for Approvals of a Minor Subdivision (Lot Line Adjustment) for Lands of Sabourin, 29 & 33 Churchill Road and for Ballard & Lot 15, Smith Road, and Denial of a Site Plan Application for 1 Birchwood Drive, and Denial of an Addition to Site Plan Application for Ushers Machine & Tool Co., Inc., 180 Ushers Road.

Received & Filed

2. **Received** from Eric A. Catricala, his letter of Resignation from the Board of Assessment Review that he has served on for 13 years.

Received & Filed

3. **Received** from the Saratoga County Sheriff's Office, their report for the month of December for the Clifton Park/Halfmoon Patrols and the Halfmoon Patrols.

Received & Filed

4. **Received** from the NYS Department of Transportation, Region One, a letter with the results of their study for DO NOT PASS ON SHOULDER Signs on Route 236 between Pine Lane and Hayner Heights. They did not feel that school bus stops or pedestrian traffic was negatively impacted by motor vehicle traffic. Based on their observations, they have determined that the signs are not justified at this time.

Received & Filed

5. **Received** from Jack Henry, a resident concerned about the limited sight distance on Ponderosa Drive, requesting to have a speed study done on Ponderosa Drive to have the 30 mph speed limit reduced to 20 mph.

Received & Filed

Supervisor Tollisen: This is a request from Mr. Henry. I actually met with Mr. Henry again. This is an issue that the Department of Transportation has reviewed before. They have denied a lower speed. We have had Sheriff Patrols there as well. Mr. Henry has asked us to re-request from DOT to relook at it based upon limited site distance and line of site issues. If the Board is in agreement, we would need a resolution to have this relooked at by DOT.

RESOLUTION NO. 41

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board approves sending the documentation for the Speed Reduction Study for Ponderosa Drive to the Department of Transportation.

Supervisor Tollisen: I am not sure if DOT will do anything in this area. It is a long stretch of Ponderosa Drive.

6. **Received** from the US Army Corps of Engineers, a copy of a letter to Michael Papa with the results of their study on his 3.92 acre parcel on Guideboard Road. This determination regarding the delineation shall be considered valid for a period of 5 years from the date of the letter.

Received & Filed

NEW BUSINESS

RESOLUTION NO. 42

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board approves and orders paid Vouchers numbered 30 through 152 as detailed.

===== FUND TOTALS =====

10 GENERAL FUND	\$956,420.20
20 HIGHWAY FUND	\$172,337.61
25 SPECIAL REVENUE	\$10,738.69
30 CONSOLIDATED WATER	\$105,580.54
35 MISC. CAPITAL FUNDS	\$1,925.00
42 MISC-AMBULANCE	\$979,357.36
70 WATER DISTRICT #1	\$9,398.81

ABSTRACT TOTAL:	<hr/> \$2,235,758.21
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RESOLUTION NO. 43

Offered by Councilman Hotaling, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of Town Board Regular & Organizational Meeting of January 7, 2015 as presented.

RESOLUTION NO. 44

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board appoints Carter Gulli as Justice Court Officer at Grade 6 Base Pay, \$17.29/hr, effective immediately.

Councilman Hotaling: I would like to welcome Carter who is here tonight. We had four very qualified people interview. We look forward to working with you, Carter.

Councilman Connors: Welcome aboard.

Supervisor Tollisen: Carter, congratulations! Look forward to working with you and having you on staff here.

RESOLUTION NO. 45

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board acknowledges the Town Clerk's Certificate of No Filing for the Contract and Sale of the Parcel on Plant Road.

Supervisor Tollisen: Miss Drobny, will you reach out to them?

Deputy Town Attorney Drobny: Yes, I will.

RESOLUTION NO. 46

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board approves the Water Report for the January 2015 billing, as submitted by the Director of Water.

RESOLUTION NO. 47

Offered by Councilman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Supervisor present a Resolution for the Halfmoon Fire Companies acknowledging their dedication and service to the Town of Halfmoon at their Annual Inspection Banquets.

Supervisor Tollisen: The different Fire Districts have their Annual Inspection Banquets and it is always a pleasure that a lot of us on the Town Board are invited to attend. It is such a worthwhile banquet that honors our firefighters and their service to the town. It is only fitting that the Town submits a formal thank you to them each year. It is a pleasure for me on behalf of the Town Board to do that.

RESOLUTION NO. 48

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board authorizes the purchase a Pick Up Truck for the Highway Department from Van Bortel Ford, off the Chautauqua County bid, with budgeted funds.

RESOLUTION NO. 49

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board requests a Speed Reduction Study for Staniak Road and Liebich Lane.

RESOLUTION NO. 50

Offered by Councilman Connors, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board authorizes submitting to Auctions International: Old Senior Bus # 4, Office trailer from Transfer Station, a mowing tractor, 2 vehicles (Jeep & Blazer) from Code Enforcement and 2 Pick Up Trucks from the Water Department that is no longer needed by the Town of Halfmoon.

Supervisor Tollisen: This again, is because of the new vehicles that have been purchased. We are getting rid of the old ones that are no longer of use to the town by the best means possible, which is through Auctions International.

RESOLUTION NO. 51

Offered by Councilman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board amends Resolution #10-2015 of the Organizational Meeting adding Jeff Burydl as a Zoning Board Member through 12/31/2017 and Resolution # 12-2015 Appoint Department Managers at no additional compensation: adding Richard Harris, Director of Planning.

Supervisor Tollisen: This is just an amendment to the Organizational minutes that in our many revisions, needed clarification.

RESOLUTION NO. 52

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board authorizes the Town Supervisor to sign the Energy Management Services Agreement with TecnerG LLC, per the review and approval of the Town Attorney.

Supervisor Tollisen: Just for discussion purposes, this is a project that we are doing with TecnerG LLC, a small business. Basically, it is a program that is given through the State of New York. We have our generators here on site that is available if there is energy or some sort of a grid issue. One of the issues may be during the summer and its 95 degrees and everyone has their air conditioners on and there is a shortage of electricity, we would agree that the Town of Halfmoon will go on our generators for the day. In reviewing this, we looked at the 2013 statistics and it showed that it happened once in 2013 and in 2014 as of October, there were no instances. We researched and had it analyzed and just for having this available to the town, they are paying us \$18,000 a year. This is a great revenue source for the town with very little cost to us. Again, this is another program that we are looking into to save money for the town, such as the solar panels.

Councilman Connors: Supervisor Tollisen, I just want to thank you for your due diligence again for investigating these, getting out there and looking at programs to not only save the town, but ultimately the taxpayers money. Thank you.

RESOLUTION NO. 53

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to make the attached Transfer of Appropriations and Creation of Appropriations

Transfers between Appropriations 2014

From Account	To Account	Amount	Reason
10-5-1355.10 Assessor- Personal Services	10-5-3610.10 Code Enf- Personal Services	\$10	To cover expenses thru year end
10-5-1355.10 Assessor- Personal Services	10-5-3610.40 Code Enf- Contractual	\$270	To cover expenses thru year end
10-5-3310.40 Traffic Signs- Contractual	10-5-5010.12 Supt of Highways Sr. Van	\$310	To cover expenses thru year end
10-5-1230.10 Grant Coor- Personal Services	10-5-1230.40 Grant Coor- Contractual	\$3,050	To cover expenses thru year end
20-5-5112.21 Improvements- Cap Outlay	20-5-5142.40 Snow Removal- Contractual	\$1,600	To cover expenses thru year end
30-5-8320.43 Source of S&P- Cont-Mtn	30-5-8320.41 Source of S&P- Cont-Elec	\$1,250	To cover expenses thru year end
10-5-3310.40 Traffic Signs- Contractual	10-5-5010.41 Supt of Highways Contr-Sr Van	\$110	To cover expenses thru year end
30-5-8320.43 Source of S&P Cont-Mtn	30-5-9060.80 Benefits- Medical Ins	\$450	To cover expenses thru year end

A resolution is necessary to create additional appropriations for the Town Park and Historical Society to purchase signs & plaques, from Recreation Fees held in the Town of Halfmoon Special Revenue Fund in the amount of \$1,402.12 for accounting purposes thru December 31, 2014 as follows:

Debit:	Appropriated Fund Balance	25-599	\$1,402.12
Credit:	Appropriations	25-960	\$1,402.12
	Subsidiary:	25-5-9901.90 - \$1,402.12	
	Interfund Transfers		

A resolution is necessary to create additional appropriations within General Fund from Recreation Fees held in the Town of Halfmoon Special Revenue Fund for the purchase of signs and plaques for the Town Park and Historical Society in the amount of \$1,402.12 for accounting purposes thru December 31, 2014 as follows:

Debit:	Appropriations	10-960	\$1,402.12
	Subsidiary:	10-5-7110.41 - \$1,402.12	
	Parks–Contractual-Improvement		
Credit:	Estimated Revenues	10-510	\$1,402.12
	Subsidiary:	10-4-5031 - \$1,402.12	
	Interfund Transfers		

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Connors, the meeting was adjourned at 7:35 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk